



THROUGH CNDC'S FISCAL SPONSORSHIP, WE PROVIDE PROJECTS WITH:

EXPERT BACK OFFICE SUPPORT:

CNDC helps our Projects make the best use of precious resources. By sharing costs for back-office services with other CNDC Projects, the fee is substantially less than what each would pay independently. Our in-house team of topic experts allows our Projects to focus on their mission and programs, secure in the knowledge that their affairs are being expertly managed.

FINANCIAL AND ADMINISTRATIVE SUPPORT:

- Financial record-keeping and reporting, including deposits and disbursements, reporting and billing for government grants and contracts.
- Administration of property, liability, and other insurance coverage as needed.
- Donor acknowledgement in accordance with IRS guidelines.

HUMAN RESOURCES SUPPORT:

- Employment by CNDC of all Project staff under a uniform set of personnel policies with salaries and wages, federal and state taxes, workers' compensation, employee benefits, and other employee-related expenses paid from Project funds.
- Benefits available to qualified Project employees include health, dental and life insurance, long-term disability, and a matching 401K plan.
- Administration of benefits and workers' compensation.
- Payroll and tax accounting for Project staff.

RELIABLE ACCOUNTING, REPORTING, TRACKING, AND COMPLIANCE SUPPORT:

CNDC holds itself to the highest standards of ethics, financial accountability, and community stewardship. Our proven guidance and support helps our Projects demonstrate credibility and accountability to their stakeholders.

- Benefit of CNDC's 501(c)(3) tax-exempt designation by the Internal Revenue Service.
- Benefit of CNDC's state incorporation and related filings.
- Form-990 tax filings with the IRS as part of CNDC's annual audit.
- Nationwide registrations for charitable solicitations.

MANAGEMENT SUPPORT AND EFFECTIVE GROWTH STRATEGIES:

Our Projects benefit not only from our organizational management services, but also from the expert guidance we offer to help them more effectively expand their impact on the community.

- Assistance and consultation on budgeting, finance, and human resources.
- Email, phone and in-person contact with CNDC staff as needed.
- Access to an online help desk for 24/7 assistance with nonprofit management topics and CNDC's administrative processes.
- AmeriCorps VISTA program offered to Projects meeting designated criteria.

ONE-TO-ONE PROFESSIONAL AND ORGANIZATIONAL DEVELOPMENT GUIDANCE:

We offer one-to-one guidance to project leadership in the areas of nonprofit best practices, financial best practices, human resources and risk management to set Projects up for long-term success.

- Coaching and leadership development for Project leadership regarding fundraising, board development, strategic planning, volunteer management, and more.
- Workshops offered to Project directors on nonprofit management issues.

FOR ESTABLISHED NONPROFITS NOT UNDER CNDC FISCAL SPONSORSHIP, WE OFFER THE FOLLOWING SERVICES:

In addition to the services we offer through our fiscal sponsorship, we also offer accounting services to established 501(c)(3)s. These nonprofits outsource their accounting to CNDC and receive hands-on support in financial management that allows them to focus their time and energy on providing quality services in the community. To learn more about these specific services, [click here](#).